



Project: Verona Road Interchange, I.D. 1206-07-05/06/09

Strand Job No.: 1089.369

Meeting Location: Strand Associates, Inc.®, 910 West Wingra Drive, Madison, Wisconsin

Meeting Purpose: Dane County Stakeholder Meeting No. 22

Present and which group meeting they attended:

Joe Bunker–Business and Labor
Rochelle Codlyn–Labor
Katrina Feltes–Business and Labor
Paul Zimmer–Labor
Jay Jerde–Business and Labor
Mary Watrud–Labor

In attendance by phone and which group meeting they attended:

Michele Carter–Business and Labor
Paul Ndon–Business and Labor
Norman Davis–Business
Clay Tschillard–Labor
Julie Harkinson–Business
Alec Schwartz–Business and Labor
William Strupp–Business and Labor
Debbie Schanke–Labor

Meeting Handouts (provided via e-mail before the meeting)

- Meeting notes and presentations from June 2013 meeting (July meeting cancelled).
- Meeting Agenda and handouts for August 2013 meeting

Discussion:

Action:

1. Labor Group Meeting (5 P.M.)
Welcome and Opening Remarks

The group was welcomed by Rochelle and brief introductions were given.

Michele reviewed the agenda items:

- a. Feedback on the Preconstruction meeting for Verona Road project 1206-07-77.
- b. Discuss future meeting schedule.
- c. Action Plan Step 1.

The group discussed the preconstruction meeting for Verona Road project 1206-07-77:

- a. Michele noted the project was funded 100 percent by WisDOT and therefore did not have any DBE hiring goals or apprenticeship goals.
- b. Rochelle noted that Mark Vesperman of WisDOT announced that even though the contract did not require certain goals, the contractors are encouraged to use DBE contractors.
- c. Rochelle said elected official Dorothy Krause was at the meeting and intended to talk with contractors about hiring local workers.
- d. Michele noted the preconstruction meeting offers an opportunity for

Discussion:

Action:

networking.

- e. Michele asked Joe what time frame a preconstruction meeting occurs after a project is awarded. Joe said approximately 6 to 8 weeks.

Michele discussed the schedule for future meetings:

- a. Michele noted the group could continue to meet monthly or could revise the schedule based on feedback.
- b. Both Paul and Mary suggested maintaining monthly meetings at the same time and location.

Michele discussed the handouts titled *Construction Apprenticeship Snapshot* for the various counties.

- a. The group discussed the number of apprentices available by counties in southern Wisconsin (Columbia, Dane, Green, and Rock).
- b. Debbie noted the apprentice numbers are growing.
- c. Mary stated the numbers appeared similar to her experiences with apprentices.

Michele discussed the criteria that WisDOT is using to see whether other training program graduates could qualify for the five-dollar incentive offered to contractors for using TrANS graduates or apprentices. The criteria will be:

- a. Training content.
- b. Hours of training program.
- c. Graduation criteria.
- d. Instructor's certification criteria.

The group discussed the handout titled *Data Collection for Labor Aspirational Goal Worksheet*. The group provided contacts for each organization identified on the sheet as follows:

- a. YWCA–Julie Larson
- b. CWDA–Mary Watrud
- c. MATC–Jim Cook
- d. Blackhawk Technical College–Wanda Sloan or Marge Wood
- e. Sun Prairie Diesel Driving School–TBD
- f. Department of Public Information–Marge Wood
- g. Bureau of Apprenticeship–Debbie Schanke
- h. Workforce Investment Board–Michele has a contact.

Michele asked Alec and William about their “new hire” hiring process.

- a. Alec noted that his business works with several unions (except operators and electricians) to seek new hires. His company works directly with the unions by phone.
- b. William noted his business does not have much turnover. Staff are typically laid off four months out of the year. The business spends more time looking for work rather than looking for employees.
- c. Paul asked whether WisDOT can require contractors to hire locally. Michele stated WisDOT cannot require local hiring but can encourage it.

2. Project Updates

- a. Katrina provided a project update for I-39. She noted that the funding

Discussion:

Action:

schedule for the project was provided to WisDOT recently and that she will provide an update at the next meeting. She said most of the I-39 construction work will likely take place in 2016. Katrina mentioned that the funding schedule recently released by the Transportation Projects Commission is available online and that she will send a link to the group.

- b. Joe provided a project update for Verona Road. Joe noted the following anticipated construction lettings:
 - (1) Verona Road Project 2 (Verona Road Construction Raymond Road to the Beltline): Construction let is November 2013. The project does include federal dollars and therefore will include a DBE goal (unknown at this time) and the five-dollar incentive clauses. The project will include 6,480 hours of apprentice training and 2,100 hours of TrANS graduate training.
 - (2) Verona Road Project 3 (Beltline Construction Whitney Way to Seminole Highway): Construction let is July 2014. The project does include federal dollars and therefore will include a DBE goal (unknown at this time) and the five-dollar incentive clauses. Amounts of the incentive clauses are pending but are anticipated to be similar to Project 2.
 - (3) Verona Road Project 3 (Raymond Road to CTH PD): Construction let may be as early as November 2016; this project is subject to change.

3. Business Group Meeting (6:15 P.M.)

Michele discussed the agenda for the meeting.

- a. Action Step 4 will be discussed.

Michele discussed the handout titled *Early Intervention Plan*.

- a. Julie asked whether the Early Intervention Plan form has been used for firms that want to be subcontractors. Michele stated the form is used for that purpose and stressed that the WisDOT DBE office is available to assist firms and to promote succeeding on WisDOT projects.
- b. Julie asked how many firms have completed the form. Michele noted that approximately 270 DBE firms are approved by WisDOT. She estimated half of the 270 regularly quoted WisDOT work, and of those firms, approximately 20 have completed the form.
- c. Michele noted the form requests a large amount of financial information.
- d. Michele said marketing programs are not as prevalent with construction firms as they are with design firms for WisDOT. She said relationships are typically a marketing program for construction firms. She asked Alec and William about the things they look for in subcontracting firms. They noted the following:
 - (1) Examples of meeting project milestone dates.
 - (2) Bonding levels.
 - (3) Union or nonunion.
 - (4) Available equipment.
 - (5) Safety program.
 - (6) Understand contract requirements.



Discussion:

4. Announcements

The next meeting will be September 4, 2013.

The meeting adjourned at approximately 7:30 P.M.

If there are any additions or comments on these minutes, please call (608) 251-4843 or e-mail Joe.

Prepared by Joe Bunker and respectfully submitted to participants and invitees.

c: All Participants and Invitees

Action:



Dane County Stakeholder Committee Focus: Verona Rd & I-39/90 Projects

August 7, 2013
5:00 PM - 7:00 PM

WEB CAST

{In Person at Strand Associates is OPTIONAL}

AGENDA

Labor

5:00p.m.

- 1) Roll Call
- 2) Review Agenda & Check Handouts
- 3) Feedback on Pre-Con
- 4) Check in on current meeting schedule
- 5) Action Plan Step 1:
 - a. Review July DWD Apprentice data
 - b. Workforce Development Strategy discussion on auditing trainers

6:00 – 6:15 Project Overview-

- Review 2013 Calendar Year Let schedule for Verona Road- Joe Bunker
- Review 2013 Calendar Year Let Schedule for I39/90- Katrina Feltes

Business

6:15p.m

- 1) Review Agenda & Check Handouts
- 2) Action Plan Step 4
 - a. Review DBE Early Intervention Plan Questionnaire
 - b. Discuss the ideal marketing profile for contractors
 - c. DBE Opportunity Analysis
 - » Landscaping
 - » Traffic Control
 - » Pavement Marking
 - » Electrical- traffic lights (+supply)
 - » Trucking- transporting hot asphalt or cement
 - » Trucking- removal of common excavation
 - » Tying Rebar
 - » Utility and/or Sewer work (+supply)

**Future Meeting Schedule
(To be discussed)**

DATA COLLECTION for LABOR ASPIRATIONAL GOAL WORKSHEET

Ready, Willing & Able Construction Workers (People of Color and Females)

Ready, Willing & Able Construction Workers (All Construction Workers)

Data Collection Exercise:

- ⬇ Request numbers representing their overall pool of ready, willing and able members or participants.
- ⬇ Ask that the data be segregated to account for minority, women demographics
- ⬇ Ultimately interested in the contact information for their pool of candidates

2013 Data Requests:

COMMUNITY BASED ORGANIZATIONS				
	<i>Minority</i>	<i>Female</i>	<i>Non-minority</i>	<i>TOTAL</i>
YWCA of Madison (TrANS):	<i>114</i>	<i>22</i>	<i>56</i>	<i>192</i>
CWDA:				
• <i>Operation fresh start,</i>	<i>11</i>	<i>4</i>	<i>5</i>	<i>20</i>
• <i>START</i>	<i>51</i>	<i>10</i>	<i>8</i>	<i>69</i>
SCHOOL SYSTEMS				
MATC	<i>78</i>	<i>90</i>	<i>490</i>	<i>658</i>
Blackhawk Technical College	<i>27</i>	<i>18</i>	<i>190</i>	<i>235</i>
Sun Prairie Diesel School				
Department of Public Information <i>(for high schools with construction specialties in Dane County)</i>	<i>11</i>	<i>9</i>	<i>141</i>	<i>161</i>
GOVERNMENT AGENCIES				
Bureau of Apprenticeship Standards	<i>33</i>	<i>23</i>	<i>230</i>	<i>286</i>
Workforce Investment Board (WIA) Job Centers	<i>13</i>	<i>13</i>	<i>13</i>	<i>39</i>
CONSTRUCTION UNIONS				
Construction Laborers (Local 464)	<i>148</i>	<i>22</i>	<i>416</i>	<i>586</i>
Electrical	<i>8</i>	<i>4</i>	<i>83</i>	<i>95</i>
Ironworkers	<i>6</i>	<i>0</i>	<i>36</i>	<i>42</i>
Operating Engineers	<i>12</i>	<i>0</i>	<i>362</i>	<i>374</i>
TOTALS	<i>504</i>	<i>211</i>	<i>1947</i>	<i>2662</i>

PROJECTED DANE COUNTY ASPIRATIONAL GOAL= 26.89%

USDOL Minority Labor Goals: **Dane County 2.2%, Rock County 3.1%; Female Labor Goal 6.9%**

Southwest Area Construction Apprentice Snapshot

Report is a point-in-time count of active and unassigned construction apprentices as of 07/01/2013.

Data Source: DWD/DET/BAS BASIS special query edgr_report_monthly

County groupings are based on apprentice address, using the following zip codes:

Columbia: 53923, 53578, 53561, 53578, 53555, 53911, 53969, 53925, 53926, 53928, 53965, 53935, 53954, 53955, 53956, 53957, 53960, 53932, 53901, 53965
 Dane: , 53597, 53596, 53596, 53593, 53593, 53593, 53589, 53583, 53590, 53597, 53598, 53701, 53702, 53702, 53703, 53704, 53705, 53707, 53708, 53711, 53704, 53544, 53508, 53515, 53516, 53516, 53517, 53523, 53527, 53528, 53529, 53560, 53532, 53575, 53558, 53706, 53559, 53711, 53562, 53562, 53571, 53572, 53575, 53531, 53789, 53782, 53783, 53783, 53784, 53713, 53785, 53705, 53786, 53786, 53788, 53782, 53789, 53784, 53790, 53790, 53791, 53791, 53792, 53792, 53792, 53793, 53793, 53794, 53794, 53788, 53774, 53779, 53719, 53785, 53714, 53718, 53717, 53716, 53719, 53725, 53726, 53713, 53774, 53713, 53777, 53716, 53716, 53714, 53777, 53778, 53715, 53778, 53779, 53744
 Green: 53522, 53521, 53520, 53550, 53502, 53566, 53570, 53574
 Rock: 53512, 53511, 53542, 53501, 53190, 53505, 53114, 53525, 53534, 53537, 53545, 53546, 53547, 53548, 53563, 53585, 53576, 53536

Apprentices with Columbia County Zip Codes

*Non-Minority includes all apprentices who self-identify as "White" and no other protected race or ethnicity.

** All Minority includes all apprentices who self-identify as any protected race or ethnicity.

*** Apprentices who self-identify as "Black" or "Hispanic" may have also identified as an additional race or ethnicity.

	Trade	Total Apprentices	Of total apprentices, # who are...		Of minority apprentices, # who are...	
			Non-Minority*	Minority**	Black***	Hispanic***
Female	Construction Craft Laborer	1	1	0	0	0
	Insulation Worker (Heat & Frost)	1	1	0	0	0
	Female Subtotal:	2	2	0	0	0
Male	Bricklayer	3	3	0	0	0
	Carpenter (Construction)	2	2	0	0	0
	Carpenter (Floor Coverer)	1	1	0	0	0
	Cement Mason	3	3	0	0	0
	Construction Craft Laborer	3	3	0	0	0
	Construction Electrician	32	30	2	0	0
	Electronic Systems Technician	2	2	0	0	0
	Heating, Ventilating and Air Cond. Install	11	10	1	0	0
	Heavy Equipment Operator	2	2	0	0	0
	Insulation Worker (Heat & Frost)	1	1	0	0	0
	Iron Worker	4	4	0	0	0
	Operating Engineer	4	4	0	0	0
	Painter And Decorator	2	2	0	0	0
	Plumber	22	20	2	0	0
	Sheet Metal Worker	11	11	0	0	0
	Sprinklerfitter	1	1	0	0	0
	Steamfitter	10	10	0	0	0
	Steamfitter (Service)	1	1	0	0	0
	Telecommo. (Voice, Data & Video) Insta	1	1	0	0	0
	Male Subtotal:	116	111	5	0	0
Apprentices with Columbia County Zip Codes Subtotal:		118	113	5	0	0

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 Dane: , 53597, 53596, 53596, 53593, 53593, 53593, 53589, 53583, 53590, 53597, 53598, 53701, 53702, 53702, 53703, 53704, 53705, 53707, 53708, 53711, 53704, 53544, 53508, 53515, 53516, 53516, 53517, 53523, 53527, 53528, 53529, 53560, 53532, 53575, 53558, 53706, 53559, 53711, 53562, 53562, 53571, 53572, 53575, 53531, 53789, 53782, 53783, 53783, 53784, 53713, 53785, 53705, 53786, 53786, 53788, 53782, 53789, 53784, 53790, 53790, 53791, 53791, 53792, 53792, 53793, 53793, 53794, 53794, 53788, 53774, 53779, 53719, 53785, 53714, 53718, 53717, 53716, 53719, 53725, 53726, 53713, 53774, 53713, 53777, 53716, 53716, 53714, 53777, 53778, 53715, 53778, 53779, 53744
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Apprentices with Dane County Zip Codes

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*** Apprentices who self-identify as "Black" or "Hispanic" may have also identified as an additional race or ethnicity.

	Trade	Total Apprentices	Of total apprentices, # who are...		Of minority apprentices, # who are...	
			Non-Minority*	Minority**	Black***	Hispanic***
Female	Carpenter (Construction)	3	3	0	0	0
	Construction Craft Laborer	10	3	7	2	5
	Construction Electrician	15	14	1	1	0
	Insulation Worker (Heat & Frost)	1	1	0	0	0
	Painter And Decorator	1	0	1	1	0
	Steamfitter	3	3	0	0	0
	Female Subtotal:	33	24	9	4	5
Male	Bricklayer	6	1	5	4	0
	Carpenter (Construction)	45	45	0	0	0
	Carpenter (Floor Coverer)	13	7	6	0	6
	Carpenter (Millwright)	1	1	0	0	0
	Cement Mason	2	2	0	0	0
	Construction Craft Laborer	46	28	18	13	5
	Construction Electrician	176	164	12	8	3
	Electronic Systems Technician	4	4	0	0	0
	Environmental Systems Technician	5	5	0	0	0
	Heating, Ventilating and Air Cond. Install	17	17	0	0	0
	Insulation Worker (Heat & Frost)	5	5	0	0	0
	Iron Worker	27	22	5	1	2
	Operating Engineer	20	18	2	2	0
	Painter And Decorator	19	18	1	0	0
	Plumber	70	65	5	2	3
	Roofer and Waterproofor	12	12	0	0	0
	Sheet Metal Worker	48	46	2	2	0
	Sprinklerfitter	7	7	0	0	0
	Steamfitter	55	51	4	0	2
	Steamfitter (Service)	11	9	2	0	0
	Steamfitter (Service/Refrigeration)	1	1	0	0	0
	Telecommo. (Voice, Data & Video) Insta	9	9	0	0	0
	Male Subtotal:	599	537	62	32	21
Apprentices with Dane County Zip Codes Subtotal:	632	561	71	36	26	

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Apprentices with Green County Zip Codes

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	Trade	Total Apprentices	Of total apprentices, # who are...		Of minority apprentices, # who are...	
			Non-Minority*	Minority**	Black***	Hispanic***
Male	Carpenter (Construction)	1	1	0	0	0
	Carpenter (Floor Coverer)	1	1	0	0	0
	Cement Mason	1	1	0	0	0
	Construction Electrician	10	10	0	0	0
	Heating, Ventilating and Air Cond. Install	1	1	0	0	0
	Iron Worker	2	2	0	0	0
	Operating Engineer	5	4	1	1	0
	Painter And Decorator	1	1	0	0	0
	Plumber	1	1	0	0	0
	Sheet Metal Worker	2	2	0	0	0
	Steamfitter	2	2	0	0	0
	Steamfitter (Service)	2	2	0	0	0
	Male Subtotal:		29	28	1	1
Apprentices with Green County Zip Codes Subtotal:		29	28	1	1	0

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Apprentices with Rock County Zip Codes

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			Non-Minority*	Minority**	Black***	Hispanic***
Female	Construction Electrician	1	1	0	0	0
	Female Subtotal:	1	1	0	0	0
Male	Bricklayer	2	1	1	1	0
	Carpenter (Construction)	11	11	0	0	0
	Carpenter (Floor Coverer)	1	1	0	0	0
	Cement Mason	4	3	1	0	0
	Construction Craft Laborer	9	9	0	0	0
	Construction Electrician	54	53	1	1	0
	Environmental Systems Technician	4	4	0	0	0
	Heating, Ventilating and Air Cond. Install	14	13	1	0	0
	Insulation Worker (Heat & Frost)	1	1	0	0	0
	Iron Worker	5	5	0	0	0
	Operating Engineer	4	4	0	0	0
	Painter And Decorator	1	1	0	0	0
	Plumber	18	18	0	0	0
	Sheet Metal Worker	4	4	0	0	0
	Sprinklerfitter	1	1	0	0	0
	Steamfitter	14	13	1	0	1
	Steamfitter (Construction)	1	1	0	0	0
Steamfitter (Service)	4	4	0	0	0	
Steamfitter (Service/Refrigeration)	3	3	0	0	0	
	Male Subtotal:	155	150	5	2	1
Apprentices with Rock County Zip Codes Subtotal:		156	151	5	2	1



Dane County Stakeholder Committee Focus: Verona Rd & I-39/90 Projects

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5:00 PM - 7:00 PM

WEB CAST

{In Person at Strand Associates is OPTIONAL}

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5:00p.m.

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Business

6:15p.m

- 1) Review Agenda & Check Handouts
- 2) Action Plan Step 4
 - a. Review DBE Early Intervention Plan Questionnaire
 - b. Discuss the ideal marketing profile for contractors
 - c. DBE Opportunity Analysis
 - » Landscaping
 - » Traffic Control
 - » Pavement Marking
 - » Electrical- traffic lights (+supply)
 - » Trucking- transporting hot asphalt or cement
 - » Trucking- removal of common excavation
 - » Tying Rebar
 - » Utility and/or Sewer work (+supply)

**Future Meeting Schedule
(To be discussed)**

EARLY INTERVENTION PLAN
DBE Support Services Business Capacity Assessment

This survey tool is the second step of our solution-development process designed to assess critical areas of your business so that you and WisDOT are aware of potential shortfalls and can efficiently anticipate barriers and strategize solutions. Technical assistance programs tend to focus on meeting capacity needs, without undertaking the analysis that would normally be required to ensure that the solution is the most appropriate one in the circumstances. Our goal is to tailor the solution.

As a result of your firms' pending Project subcontract, we ask that you complete this assessment so our consultants can conduct a detailed review and analysis of your firm's functionality. The completed assessment must be returned to the DBE Support Services Office attention Michele Carter. The DBESS team of consultants will call you to schedule site visits to review your answers and supporting documentation. All information provided is protected by privacy act regulations and professional ethics codes.

Each consultant will focus on their area of expertise and provide you with recommendations and strategies to maximize your performance and profit. The goal of this assessment and the on-sites is for WisDOT to effectively support your gainful participation in all current projects and beyond.

Date of Assessment: _____ Location: _____

DBE Firm: _____ DBESS Consultant: _____

TECHNICAL

1. Do you have, or have you reviewed, all available drawings and/or specifications pertaining to the site you are interested in supporting? Yes No

2. List the major equipment required to perform the work you seek.

3. Do you have this equipment on hand or a leasing source with a verified delivery date? Yes No

4. Describe any technical capabilities you may lack. List your efforts to obtain required support or assistance.

5. Describe or attach your schedule for completing your subcontracted work. Did you or the Prime develop this schedule?

6. What is your construction classification (what type of work you do HAVC, Road construction, Bridge, Traffic Control etc)?

LEGAL

7. Describe any administrative or legal capabilities you may lack. List your efforts to obtain required assistance.

8. Did you have an attorney review your subcontract agreements before you signed? Yes No

9. Did your firm use job descriptions and a written hiring plan when you hired the workers for this project?
Yes No if not, how did you recruit and screen your current workforce?

10. What system do you use to ensure that you are paying prevailing wages to all your employees? Please provide details.

11. Is your company currently involved in litigation, or any pending lawsuits or legal actions? Yes No
If yes please provide details

12. Are you a union contractor that will attain your workforce using its resources? Yes No
What unions are you signatory to? What is the expiration date of your union agreement?

13. Have you and the prime developed a plan for addressing deficiencies? Please describe the process including consequences and timelines.

14. Is there any Judgment or liens outstanding against the business or you? Yes No

FINANCIAL - Working Capital (Short term or Long term)

15. Do you have:

- A positive net worth in business (All assets-All liabilities-All intangible assets i.e. amortized expenses, goodwill etc.)? Yes No
- A Positive working capital (Current Assets - Current Liabilities)? Yes No
- What is your debt equity ratio (Total Debt/net worth)? _____
- Do you have any collateral available to be provided for new facility/Loan if required? Yes No

16. Do you presently have any Debt Financing or Loans on your Books? Yes No

If yes, please provide following details?

a. Type of Debt or Loan (Term Loan, Vehicle Loan, line of credit etc.), Lender

b. Amount outstanding, Original Limit sanctioned, Collateral or security provided, Date of sanction, Rate of Interest, Installment per month, date of maturity.

c. Is it SBA Guaranteed? Yes ___ No ___

If No, did you ever have such debts or Loan? Please provide the following details for debt or loans acquired in the last two years:

Amount: _____ Year: _____ Period: _____ Lender: _____

Amount: _____ Year: _____ Period: _____ Lender: _____

Amount: _____ Year: _____ Period: _____ Lender: _____

17. Have you ever defaulted on a debt or Loan or declined by a Bank or credit card company for a loan in last two years under the present entity or a previous entity where you were in charge? Yes No

18. Have you, your spouse, your current business, or any previous business under your control filed bankruptcy in the last 10 years? Yes No If yes, please list name of bankrupt entity and date filed.

19. Is your Business registered with Dunn & Bradstreet? Yes No

20. Are you aware of your [the owner's] personal FICO scores?

Yes

No

21. How long you have been in business? _____

FINANCIAL MANAGEMENT

22. Do you have an accounting system that tracks your direct cost versus indirect cost by project?

Yes No Please list and/or describe the system.

23. Who manages your accounting system? _____

24. Does a CPA prepare your year-end financial statements? Yes No

If Yes, What type of report do you have Compiled\Review\Audit? _____

If No, Who prepares it, in-house or outside Bookkeeping services (Non CPA)? _____

25. What system do you use to segregate and record revenue and expenditures? How long has the system been used in your business.

26. As of today, are you behind in any of your bill or debt payment obligations to any party? If so, what is

- The combined amount owed _____
- Number of parties owed _____
- Number of days you been delinquent in your payment(s) _____

27. Do you prepare budgets or project cash flow for the next 12 months or project specific cash flow to assess future capital requirements? Yes No If yes, please provide a copy?

28. Do you have any outstanding tax liens filed against your company? Yes No

If yes please provide details

29. Who files your taxes? (CPA/Tax Preparation Professional (Non CPA)/ In House)

30. Do you pay your Suppliers and Subcontractors on time? Yes No

31. How many years have you operated this business under its present name? _____

FINANCIAL - Bonding:

32. Do you presently have Bond Surety Line of credit?

If Yes

What is the limit per Job \$ _____

What is the limit in Aggregate \$ _____

Is it SBA Guaranteed? Yes _____ No _____

If No

Did you ever have to get a bond for a Job?

Please provide the following details:

Amount: _____

Year: _____

Period: _____

33. Have you ever defaulted on a Bond or declined by a surety company on a bond application under the present entity or a previous entity where you were in charge? Yes _____ No _____

a. If yes, do you have credit limits with them according to industry classification you are in?

We will also need the following documents:

- *A list of all your jobs (large) for last five years showing:
Amount of contract, period of contract, Prime or Owner, year or date completed Bond required or not, If yes, who provided bond (surety company).*
- *Financial statements of the entity for last three years along with latest Tax return.*

STATEMENT OF CERTIFICATION

I _____ (full name printed), affirm under penalty of law that I have read and understood all of the questions in this application and that all of the foregoing information, statements, and attachments are true and correct to the best of my knowledge, and that all responses to the questions are full and complete, omitting no material information.

Signed: _____

Date: _____

I-39 Dane County - Labor/Business Fact Sheet

Project Opportunities

A Construction Administration

- Contract Administration
- Surveying
- Inspection
- Traffic Control
- Environmental Resource Consideration
- Control of Materials
- Measurement and Payment
- Employment Provisions for contract lets
- Evaluations

B Earthwork

- Roadway and Drainage Excavation
- Removal and Demolition
- Trucking

C Traffic Control and Safety

- Pavement Marking
- Signing
- Traffic Control
- Electrical
- Beam Guard
- Fence

D Pavement

- Base course
- Asphalt Pavement
- Concrete Pavement

E Structures – Bridges

- Excavation
- Piling
- Forms
- Set Beams
- Reinforcement
- Concrete placing and Finishing
- Steel Handling
- Structural Assembly
- Painting

F Culverts

- Box
- Pipes

G Walls

- Noise Walls
- Retaining Walls

H Landscaping

- Seeding/sodding
- Erosion Control
- Trees/shrubs

I Public Outreach

- Public Information meetings
- Organize meetings

1. What are the labor opportunities? *See above.*
2. When will construction start? *Anticipated in 2013.*
3. When will hiring start? *When applicants meet the training and hiring requirements of the contractors hiring programs.*
4. Who is responsible for hiring? *The contractors that win the projects through WisDOT's project bid letting process.*
5. What is the estimated construction project cost?
 - Dane County portion \$218 million
6. How will the DBE goals be set on the projects?
Pending review by WisDOT's DBE office.
7. How will the Department provide opportunities for small firms? *Some potential options to be considered are:*
 - *Unbundling*
 - *Mandatory Sub contracts*
 - *Bulls Eye Marketing*
 - *Setting goals on projects by the Business Advisory Committee*
8. How are DBE payments tracked on this project?
Using the Civil Rights Compliance System (CRCS)
9. How do I get certified as a DBE?
Visit WisDOT's Website at <http://www.dot.state.wi.us/>

Wisconsin Dept of Transportation Contacts:

Division of Transportation System Development (DTSD)

Bureau of Equity and Environmental Services (BEES)

DBE Program Manager

Michele Carter-Rutledge

414-438-4583

608-264-6961

Certification Team Leader

John Franklin

608-266-6961

Dane County Stakeholder Committees

(39/90 & US 18/151 Verona Road)

2013 Schedule and Timeline II

		Step 7 Define & Begin Subcommittee	Step 8 Participation Alternatives	Step 9 Opportunity Analysis for Business and New hires	Step 10 Compliance Requirements & Efforts	Subcommittee Meeting Agenda
		L a b o r S u b c o m m i t t e e				
T A S K S		<ul style="list-style-type: none"> ✚ Allocate oversight roles & responsibilities for meetings/participants ✚ Review stakeholder list ✚ Solicit participation of relevant non-participating resources ✚ Initiate Aspirational Goal Research 	<ul style="list-style-type: none"> ✚ Outline workforce development strategy ✚ Describe enforcement limitations ✚ Review TRANS provider role ✚ Discuss networking alternatives 	<ul style="list-style-type: none"> ✚ Review ' new hire projections ✚ Review classification & job type requirements ✚ Define "new hires" & hiring factors ✚ Discuss and define Union & Apprenticeship and impacts on opportunity 	<ul style="list-style-type: none"> ✚ Highlight expectations of related federal statutes ✚ Highlight opportunities and requirements from state statutes ✚ Discuss skilled trade trends ✚ Audit trainers for Trans incentive eligibility 	<ul style="list-style-type: none"> ✚ Review labor participation from CRCS reports ✚ Discuss DWD apprenticeship labor statistics for Dane area ✚ Share TRANS provider plan & progress ✚ Review and evaluate recruitment strategies
		B u s i n e s s S u b c o m m i t t e e				
	<ul style="list-style-type: none"> ✚ Review stakeholder list ✚ Solicit participation of relevant non-participating resources ✚ Determine local marketing efforts ✚ Inventory ready & willing construction businesses ✚ Discuss Training Topics & methods ✚ Review Overall Annual DBE Goal 	<ul style="list-style-type: none"> ✚ Initiate gap analysis Dane County small business & DBE firms ✚ Review anatomy of a WisDOT contract ✚ Demonstrate HCCI website as business resource ✚ Discuss contract goal setting methodology ✚ Review overall megaproject opportunity analysis 	<ul style="list-style-type: none"> ✚ Review components of marketing profile ✚ Discuss networking opportunities ✚ Solicit Participants for Inclusive Goal Setting ✚ Review contract provisions ✚ Review Megaproject Let Schedule ✚ Review prime contractor responsibility 	<ul style="list-style-type: none"> ✚ Review contract enforcement measures ✚ Outline FHWA 1273 guidance ✚ Best practice check in ✚ Review contract standards & specs ✚ Draft Bulls-eye marketing plan ✚ Outline business outreach strategy by revising Action plan 	<ul style="list-style-type: none"> ✚ Mega Project Schedule and/or Region Project schedule ✚ Mega project Progress including traffic mitigation and public information efforts ✚ DBE participation statistics ✚ Solicit participants for venues/meetings/resources ✚ Share WisDOT Project related meetings and networking Opportunities 	
		November 2012 - February 2013	March – May	June – July	August – September	October -December