



Design Project
Dane County Stakeholder No. 11 Notes
Verona Road–Contract 1206-07-05/06/09
Wisconsin Department of Transportation (WisDOT)
August 1, 2012, 5:30 P.M.

Project: Verona Road Interchange, I.D. 1206-07-05/06/09

Strand Job No.: 1089.320

Meeting Location: Strand Associates, Inc.®, 910 West Wingra Drive, Madison, Wisconsin

Meeting Purpose: Dane County Stakeholder Meeting No. 11

Present:

See attached Sign-In Sheet

In attendance by phone/Internet live meeting:

Norman Davis

Rosalind Roberson

Alicia Griffen

Meeting Handouts (provided via e-mail before the meeting)

- Meeting notes and presentations from June 6, 2012 meeting
- Meeting Agenda

Discussion:

Action:

1. Welcome and Opening Remarks

The group was welcomed by Rochelle and brief introductions were given.

Rochelle indicated the group has completed steps 4 through 6 and has reached the point on the timeline where business resources will be providing presentations to the group.

Joe Bunker provided project summaries for the I-39 and Verona Road projects based upon previously provided handouts to the group. Paul asked if the construction start was still anticipated for 2013. Joe stated the outlying intersection construction will start in 2013.

2. Michele provided a presentation on Contracting with WisDOT.

Michele reviewed the steps of the business contracting matrix. See attached.

- Usually a 6-year plan is utilized by WisDOT.
- Stakeholders meetings generally discuss construction and labor.
- WisDOT is required to have a DBE program because of the level of federal funding.
- There are no DBE goals for WisDOT for projects within only the state program.

Rochelle: Does WisDOT receive federal dollars on projects where there are no DBE goals set?

Michele: Approximately 15 years ago, WisDOT was sued regarding this issue. The result was that WisDOT is not able to set DBE goals on state-funded contracts. If the contract has a combination of federal- and state-funded dollars, a DBE goal can be set.



Discussion:

Action:

Paul Zimmer: What are the qualifications for becoming a DBE contractor and ultimately able to bid on a WisDOT project?

Michele: Equipment, bonding, and a lot of other things are part of the qualifications.

Rochelle: There is a section within the project specifications on what qualifies as a responsive bid.

Paul: On a mega project like I-94 will the same letting process be used?

Michele: Most likely will use the same process but a separate letting.

3. Michele provided a presentation on Competing in the WisDOT DBE program.

Comments and questions that arose during and after the presentation are as follows:

Michele: In Wisconsin, there are 918 WisDOT-certified DBE companies. Approximately 4 percent are Asian, 40 percent are Caucasian, 32 percent are African American, 12 percent are Hispanic, 7 percent Others, and less than 1 percent are individuals.

DBEs must have economic disadvantage, \$1.32 million in net worth, and social disadvantage, which usually applies to women and minorities.

Rochelle: The DBE firm must be owned and controlled by the economic and socially disadvantaged person.

Norman: Does certification cast any judgment on the legitimacy of the business or is certification just for the DBE program requirements?

Michele: The federal government has 12 questions that one must answer to prove that they are socially disadvantaged.

Tim Alston: Is it also important that a disadvantaged entity own 51 percent of the business?

Michele: Yes, finances do matter. The finances are reviewed in the certification process. Additionally, sweat equity can count in the finance process review.

Jim Monroe: Is there a time requirement on how long a business has to be in business to be DBE certified?

Michelle: No, there is no time requirement.

Norm Davis: Added that the Madison-based DBE projects included Madison Metro transfer points painting and some reconstruction projects.

Michele: The WisDOT projects are a great place for DBEs to meet prime contractors.



Discussion:

Action:

Norman: Added that prime contractors are really looking to see which DBEs are trusted because they have plans in place already. At times a DBE will be competing against other DBEs, so the DBE that is most prepared will usually get to work with the prime contractor.

Paul Zimmer: Do some DBEs move out of the program if they make too much money?

Michele: DBEs are required to complete a “NO CHANGE AFFIDAVIT” and submit taxes annually. Depending on NAICS code for certification, most graduate because of the amount of money the company makes. A firm can come back into the program if its money/ financial situation changes.

Jim Monroe: Is there a maximum/minimum amount of profit a firm can add into its bid?

Michele: No, but in order to win the bid, the firm must have the lowest responsive bid.

Michele: Prime contractors can choose their own subs and DBEs. WisDOT cannot tell them who to work with.

John Odom: How many black/latino DBE companies exist within the WisDOT southwest region?

Rochelle: That information is not broken down by region but Rochelle can provide a list of the DBEs firms.

Jim Monroe: Can the local community benefit from the DBE program for a local project such as Verona Road?

Michele: There is no criteria that a community will directly benefit specifically for the work that is being done. The work is competitively bid and may not involve any local companies.

The meeting adjourned at approximately 7 P.M.

If there are any additions or comments on these minutes, please call (608) 251-4843 or e-mail Joe.

Prepared by Joe Bunker and Wyolanda Singleton and respectfully submitted to participants and invitees.

c: All Participants and Invitees



Dane County Stakeholder Committee Focus: Verona Rd & I-39/90 Projects

August 1, 2012
5:30 PM - 7:30 PM

Strand and Associates
910 West Wingra Drive
Madison, Wisconsin 53715

AGENDA

• WELCOME AND INTRODUCTIONS (5mins.)	Rochelle Codlyn -WisDOT
• PROJECT UPDATES: PROGRESS/QUESTIONS (5-10mins)	Project Team
• COMMITTEE NEXT STEPS: REVIEW TIMELINE (5mins)	Rochelle Codlyn -WisDOT
• CONTRACTING WITH WISDOT (45Mins)	Michele Carter- WisDOT
• DBE PROGRAM OVERVIEW (45Mins)	Michele Carter
• UPCOMING MEETING DATES/ANNOUNCEMENTS (5mins)	Rochelle Codlyn



Next Meeting

Date: September 5, 2012

Time: 5:30-7:30p.m